



17575 PEAK AVENUE MORGAN HILL, CALIFORNIA 95037

Morgan Hill Library
660 West Main Avenue
Morgan Hill, California

Chairperson:	Pamala Meador
Vice Chair:	Tim Hennessey
Commission Member:	Susan Brazelton
Commission Member:	Amy Whelan
Commission Member:	Loren Burks Winzeler
Commission Member:	Jorge Artiles
Commission Member:	Kerry Perryman

AMENDED AGENDA

LIBRARY, CULTURE AND ARTS COMMISSION REGULAR MEETING

July 9, 2013

7:00 P.M.

AGENDA

CALL TO ORDER

ROLL CALL ATTENDANCE

DECLARATION OF POSTING OF AGENDA

Per Government Code 54954.2

PLEDGE OF ALLEGIANCE

OPPORTUNITY FOR PUBLIC COMMENT

PUBLIC COMMENT

Members of the public are entitled to address the Library, Culture, & Arts Commission concerning any item within the Commission's subject matter jurisdiction. Public comments are limited to no more than three minutes. Except for certain specific exceptions, the Library, Culture & Arts Commission is prohibited from discussing or taking action on any item not appearing on the posted agenda. (See additional noticing at the end of this agenda)

ADOPTION OF AGENDA

LIBRARY REPORTS

- | | |
|---|----------------------------|
| A. COUNTY LIBRARY REPORT
Legislation, Funding & Budgeting, JPA | County Librarian |
| B. MORGAN HILL LIBRARY REPORT
User Statistics-Staffing-Programs-Upcoming Events | Community Librarian |
| C. FRIENDS OF THE LIBRARY REPORT | President |

WORKPLAN UPDATES

City Liaison	All Commissioners
Permanent Public Art	Meador, Hennessey
Art and Culture Events	Brazelton, Meador, Whelan
Library Outreach & Support	Hennessey, Meador, Whelan, Artilles
	Whelan

CONSENT CALENDAR

- 1. APPROVAL OF MEETING MINUTES FOR MAY 14, 2013**

BUSINESS

- 2. LEADERSHIP MORGAN HILL CLASS OF 2013 PROPOSED PROJECT**
Recommended Action: 1.) Receive final proposal from Leadership Morgan Hill Class of 2013 for Public Art for the New City Council Chambers. 2.) Determine recommendation to Council for July 17 Council Meeting.
- 3. 2013 -14 DRAFT WORK PLAN**
Recommended Action: 1.) Review draft work plan. 2.) Assign Commissioner Perryman to work plan items. 3.) Commissioners Hennessey and Meador to provide any update related to work plan from Mayor's Task Force For Commissions.

ANNOUNCEMENTS

FUTURE COMMISSION INITIATED AGENDA ITEMS:

Note: in accordance with Government Code Section 54954.2(a), there shall be no discussion, debate and/or action taken on any request other than providing direction to staff to place the matter of business on a future agenda.

ADJOURNMENT to the next monthly meeting at **7:00 p.m.** on September 10, 2013, Morgan Hill Library, 660 West Main Avenue, Morgan Hill.

NOTICE

All public records relating to an open session item on this agenda, which are not exempt from disclosure pursuant to the California Public Records Act that are distributed to a majority of the legislative body less than 72 hours prior to an open session, will be made available for public inspection at the Office of the City Clerk at Morgan Hill City Hall located at 17555 Peak Avenue, Morgan Hill, CA, 95037 at the same time that the public records are distributed or made available to the legislative body. (Pursuant to Government Code 54957.5)

PUBLIC COMMENTS ON ITEMS NOT APPEARING ON AGENDA

Following the opening of the Meeting, the public may present comments on items *NOT* appearing on the agenda that are within the Commission's jurisdiction. Should your comments require Commission action; your request will be placed on the next appropriate agenda. No discussion or action may be taken until your item appears on a future agenda. You may contact the Clerk for specific time and dates. This procedure is in compliance with the California Public Meeting Law (Brown Act) G.C. 54950.5. Please limit your presentation to three (3) minutes.

PUBLIC COMMENTS ON ITEMS APPEARING ON AGENDA

The Library, Culture & Arts Commission welcomes comments from all individuals on any agenda item being considered by the Commission. Please complete a Speaker Card and present it to the Clerk. This will assist the Members in hearing your comments at the appropriate time. Speaker cards are available from staff. In accordance with Government Code 54953.3 it is not a requirement to fill out a speaker card in order to speak to the Commission. However, it is very helpful to the Commission if speaker cards are submitted. As your name is called, please walk to the podium and speak directly into the microphone. Clearly state your name and address and then proceed to comment on the agenda item. In the interest of brevity and timeliness and to ensure the participation of all those desiring an opportunity to speak, comments presented to the Commission are limited to three minutes. We appreciate your cooperation.

NOTICE

AMERICANS WITH DISABILITIES ACT (ADA)

The City of Morgan Hill complies with the Americans with Disability Act (ADA) and will provide reasonable accommodation to individuals with disabilities to ensure equal access to all facilities, programs and services offered by the City. If you need special assistance to access the meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Office of the City Clerk at City Hall, 17555 Peak Avenue or call 779-7259 or (Hearing Impaired only - TDD 776-7381) to request accommodation. Please make your request at least 48 hours prior to the meeting to enable staff to implement reasonable arrangements to assure accessibility to the meeting.

If assistance is needed regarding any item appearing on the agenda, please contact the Office of the City Clerk at City Hall, 17555 Peak Avenue or call 779-7259 or (Hearing Impaired only - TDD 776-7381) to request accommodation.

NOTICE

Notice is given, pursuant to Government Code Section 65009, that any challenge of Public Hearing Agenda items in court, may be limited to raising only those issues raised by you or on your behalf at the Public Hearing described in this notice, or in written correspondence delivered to the Commission at, or prior to the Public Hearing on these matters.

NOTICE

The time within which judicial review must be sought of the action by the Commission which acted upon any matter appearing on this agenda is governed by the provisions of Section 1094.6 of the California Code of Civil Procedure.

Library Commission Report
Nancy Howe, County Librarian
July and August 2013

The Library continues to focus on the same two issues this month: Summer Reading and the Election.

Several staff attended the Urban Libraries Council and the American Librarian Association annual conferences in Chicago. The theme we heard again and again is the importance of public libraries as the “out of school” community learning center. Libraries across the country are working to halt the summer academic slide in students through summer reading and creative learning opportunities. In addition, partnerships at the federal level will encourage public libraries to disseminate helpful information on immigration and citizenship and the Medicaid and Medicare changes coming in the Fall.

Besides encouraging all ages to read 5 books this summer, we also are teaching adults reading skills through the Library District’s Reading Program.

We have 40 learners waiting for trained volunteer tutors from the Reading Program. Tutor orientation sessions are scheduled and we hope to get our learners quickly matched with volunteers.

If you are interested in becoming a volunteer, you can attend an upcoming orientation to learn more about the program. Volunteer orientation will be held on Tuesday, July 23 from 2:00-3:00 and 6:00-7:00 at the Milpitas Library. Please register by calling 408-262-1349 or emailing readingprogram@sccl.org.

Here are some accomplishments from our recent learners:

- Received an award for being an exceptional student and gave an acceptance speech to classmates
- Won scholarship for a work-related conference on lactation and met a local Congressional Representative
- Passed CA food preparation test and got a job at a local restaurant
- Took a field trip and attended a Toastmaster’s meeting to learn more about developing leadership skills
- Attended a lecture at the Saratoga Library on art and wrote a story about the experience
- Read Hawthorne and an abridged version of the Godfather

- Finished reading Gulliver's Travels
- Read a Mini Mysteries book together and shared it with her daughter

Mark Fink, Community Librarian Cupertino Library, has been promoted to the position of Library Services Manager, replacing Patricia Lorenzo who retired this month. Mark will have responsibility for leading District outreach programming, community collaboration, and public awareness. He also will supervise our three District programs (Bookmobile; Planetree Consumer Health Library, and the Reading Program).

Election Updates:

- The second mailer to District residents is at the printers. It is an informational piece.
- The FAQs have been updated. You can find it on the website sccl.org or on the pink flyers inside the Library.
- Measure A is the only item on the ballot.
- Ballots will be mailed to registered voters in the District on July 29. Ballots must be returned by August 27th.
- August 12 is the last day to register to vote.
- Measure A asks the voters to "renew" the existing tax rate that has been in place for 20 years. The cost is still \$33.66/tear for a residential property with varying rates for other types of property. The full rates and method chart is on the Library's website.

Morgan Hill Library, Culture & Arts Commission**July 9, 2013****Peggy Tomasso, Community Librarian****May Statistics**

	2013	2012
Total Circulation	66,319	71,453
Adult/Teen Circulation	35,377	39,107
Children's Circulation	30,942	32,346
Total # of Programs	59	54
Total # of Attendees	2,202	2,056
New Cards	247	204
Gate Count	26,090	27,813

Staff:

The library has 3 new staff members. There are two ½ time library clerks Diana Alday from the Cupertino Library and Lynn Quan from the Milpitas Library. They both have hit the ground running and have great customer service as their top priority. We also have a new full time children's librarian, Tamara Palmer. Tamara started the extremely popular Shake, Rattle and Roll storytimes at the Los Altos Library. Tamara brings a wealth of experience working with children in many different capacities.

June Highlights:

- The Summer Reading kick off program "Animals From Around the World" had 105 attendees
- There are over 800 children, 200 teens, and 250 adults signed up for the summer reading program

Upcoming July/August Programs:

- Creative Writing for Kids workshops for kids in the 4th – 6th grade and 6th – 8th grade
- 2035 Art Contest for children and teens entries will be due to the library by August 10. Judging will be from August 13th – 17th. We will notify winners August 19-25 and have the 3 winners on display at the Community Cultural and Arts Center until September 13th
- Zumba continues through July and then takes a break in August
- Cupcake wars with the Culinary Dude for teens at 2:00 and Cupcake Baking for children at 4 on July 30
- Summer Reading wrap-up party on July 31

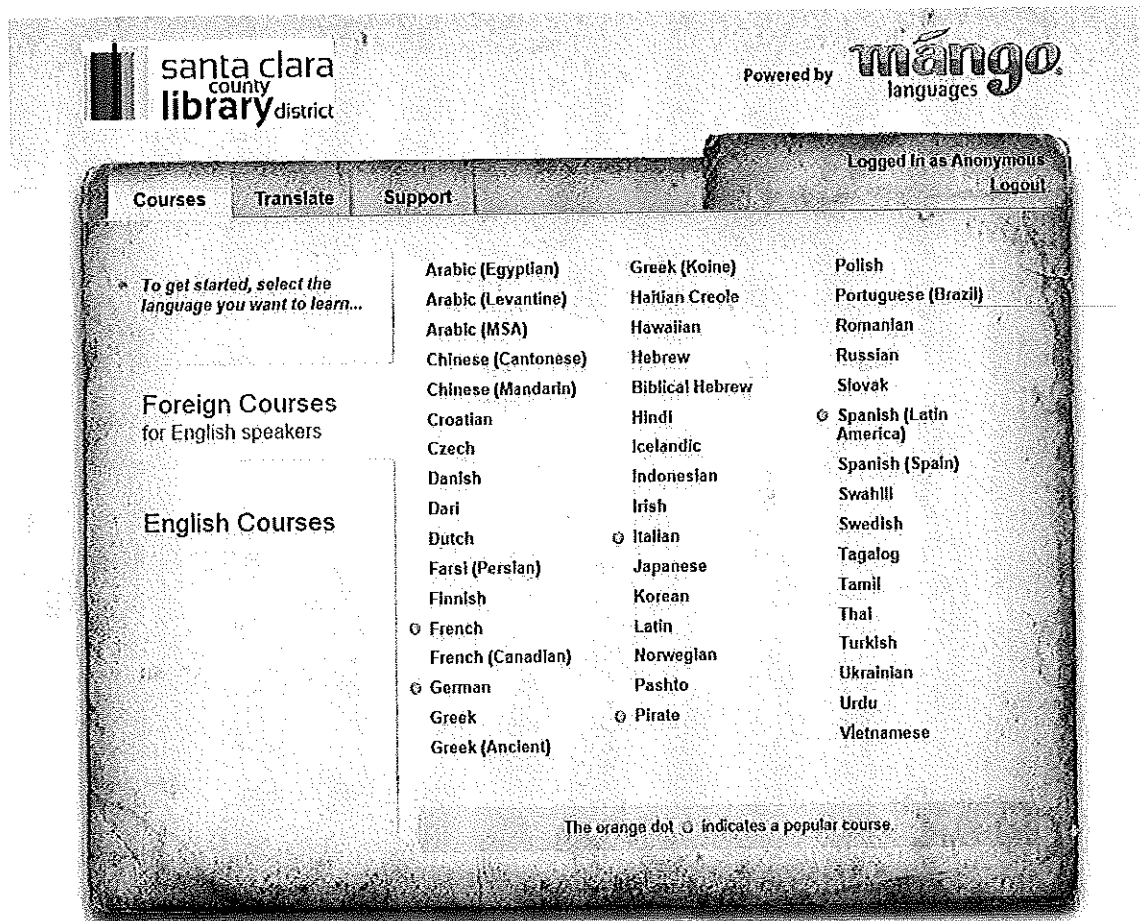
Outreach:

- Chamber of Commerce Education Committee meeting – possible library presentation in August
- School district's "Parent University" joining with members of the Community Asset Builders' Group to plan upcoming joint conference in 2014

- CAB (Community Asset Builder's) meetings on the second Friday of the month at noon
- Youth Leadership of Morgan Hill –presentation of library services on June 20th
- Rotary of Morgan Hill presentation of library services on June 26th

Highlighted E –Resource:

Mango Languages –also available as a Mobil App



Friends of the Morgan Hill Library
Report to the Library, Culture and Arts Commission
9 July, 2013
Valerie Chambliss, President

As the Friends look carefully at keeping up with projected earnings, it is always exciting to find a treasure or two among the donated books that arrive almost daily. Most are worth selling in the Bookstore for 25 cents to occasionally 7 or 8 dollars, but those that have a higher value are sold online. Our most recent treasure is a book from 1910 that is worth nearly \$2000. We haven't sold it yet, but we're hoping. It's finds like this that motivates us to check the value of all non-fiction and any books that look "interesting".

This summer, the main focus of the Friends of the Library is to assist in spreading the word about the Library parcel tax, Proposition A. We will be staffing a table in front of the library for 5 days at the end of July, coinciding with library programs that bring in parents of school-age children. We hope to raise their awareness of the mail-in ballot and urge them to return it with a "yes" vote! Other strategies should be worked out at a 6 pm meeting this day, July 9.

Other dates on the Friends calendar are the board meeting on September 17 and the next book sale on October 12.

Library Culture and Arts Commission FY 2013-14 Proposed Work Plan

Committee / Commission: LIBRARY, CULTURE, AND ARTS COMMISSION

Overall Mission: To assist the City Council in accomplishing its goals by fostering an environment conducive to and supportive of the arts, culture, and life-long learning in Morgan Hill, working with existing community groups to promote resources, and facilitate partnerships.

Project (Commissioner Responsible)	City Council Goal Supported	Start Date	Complete Date	Staff Resources Required	Desired Outcome
Liaison with City Departments, Other Community Groups, MH Citizens	Community Engagement & Organizational Effectiveness	July 1	June 30	Recreation Supervisor (minimal)	(1) Draft and send letter to appropriate City Staff to introduce new LCAC members and provide update of activities (Meador) (2) Participate with other City groups for LCAC related items (All) (3) Work to explore possibilities and include LCAC in City budget process as it pertains to city art and cultural projects (Artiles/All) (4) Monitor city and downtown activities, groups, and projects; offer support when needed (Hennessey/All
Permanent and Proposed Public Art	Community Engagement	July 1	June 30	Recreation Supervisor (minimal)	(1) Publish art catalogue on City's website to better promote the collection and create a "virtual tour" (Meador/Brazelton) (2) Respond to maintenance needs, particularly if art is damaged or harmful (All) (3) Update permanent art inventory (Whelan) (4) Monitor and support the Peace Pole project as necessary (Whelan) (5) Monitor and support the Romero project as necessary (Meador)
Art and Culture Events	Community Engagement Youth Economic Development	July 1	June 30	Recreation Supervisor (minimal)	(1) Organize LCAC booth for 2014 Art a la Carte (Whelan) (2) Investigate opportunity or partnership for expanding performing arts (All)
Library Outreach and Support	Community Engagement & Youth	July 1	June 30	Recreation Supervisor (minimal)	(1) Promote library's services and features to the general public, particularly

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Project (Commissioner Responsible)	City Council Goal Supported	Start Date	Complete Date	Staff Resources Required	Desired Outcome
					supporting the effort to get library cards for children, students, and new community members (Whelan) (2) Support the library's art contest involving the Morgan Hill 2035 theme (Whelan, Brazelton, Artiles, _____)

Staff Resources Required:

0-50 hours: Minimal; 51-100 hours: Moderate; 100+ hours: Significant